



Ector County Commissioners' Court

October 08, 2024

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,
Odessa, Texas

CALL TO ORDER- Judge Dustin Fawcett

INVOCATION- Commissioner Greg Simmons

PLEDGE OF ALLEGIANCE- United States and Texas

SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS

1. *Public Participation/Comments, Shelby Rigtrup- Public Information Officer:*

To receive public comments on non-agenda related items.

2. *Donation, Shelby Rigtrup- Public Information Officer:*

To consider, discuss, and take any necessary action to approve a \$600.00 donation from Linebarger Goggan Blair & Sampson, LLP., to the Ector County Employee Action Committee (EAC).

3. *Proclamation: National 4-H Week, Steve Paz- AgriLife Extension Agents Director:*

To consider, discuss, and take any necessary action to approve a *Proclamation* designating October 6th-12th, 2024, as *National 4-H Week*, and authorize the County Judge and County Commissioners to sign all documents associated with this agenda item.

4. *Road Closure Request: West Odessa Baptist Church Festival, Mike Gardner- Commissioner, Pct. #1:*

To consider, discuss, and to take any necessary action regarding a *road closure request* from W. University down Flamingo Ave. to the West Odessa Baptist Church Alleyway for the West Odessa Baptist Church Festival on October 26th, 2024.

5. *County Fixed Asset Inventory: Vehicle Disposal, Lucy Soto- Purchasing Director, Richard Mann- Adult Probation Director:*

To consider, discuss, and take any necessary action regarding the *disposal* of seven vehicles from the *County Fixed Asset Inventory* that were traded in for new vehicles for the Adult Probation Office.

PUBLIC HEARING AND RELATED DISCUSSION AND POTENTIAL ACTION

6. *Bid Proposal Award: Oil & Gas Lease, Lucy Soto- Purchasing Director, John Henderson- Commissioners' Court Attorney & Grant Writer, Lee McClendon- County Attorney:*

To conduct a public hearing pursuant to Chapter 71 of the Texas Natural Resources Code to receive and consider bid proposals submitted for Oil and Gas Lease (2024-RFP-043) for certain designated properties owned by Ector County (as listed in Exhibit A of 2024-RFP-043), and to consider, discuss, and take any necessary action to *approve* the *Bid Proposal* received from David H. Arrington Oil Company for acreage and property owned by Ector County located in Section 39, Block 42, Township 2 South, T&P Railway Company Survey, Ector County, Texas.

CONTRACTS/AGREEMENTS/GRANTS

7. *Grant Acceptance: 2024-2025 Friends of the Library Grant, Howard Marks- Library Director:*

To consider, discuss, and take any necessary action to approve the acceptance of *The Friends of the Library Grant* in the amount of \$35,000.00 for Fiscal Year 2024-2025 to the Ector County Library, and authorize the County Judge and Library Director to sign all documents associated with this agenda item; the grant will be paid in three installments over the course of the fiscal year.

8. *Engagement Letter: Hilltop Securities Asset Management LLC., Tristan Marquez- County Auditor:*

To consider, discuss, and approve the *Engagement Letter* from Hilltop Securities Asset Management, LLC., to provide *Rebate Compliance Services* for the 2017 and 2020 bond issuance, and authorize the County Judge to sign all documents associated with this agenda item.

9. *Addendum/Contract Extension Approval Correction: Fleet Maintenance & Management, Lucy Soto- Purchasing Director, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action to approve the *correction* to *Addendum #10- Contract Extension*, for *Fleet and Equipment Maintenance and Management Services* with Vector Fleet Management, and authorize the County Judge to sign all documents associated with this agenda item; the correction includes a percentage change from 2.5% to 1.5%.

10. *Ratification: CCA Airport Contract, Don Stringer- Commissioner, Pct. #3:*

To consider, discuss, and take any necessary action to *ratify* the *assumption* of the *CCA Contract* for Ector County-Odessa Schlemeyer Field Airport, and authorize the County Judge to sign all documents associated with this agenda item.

11. *Contract Renewal: Fleet Maintenance Services, Lucy Soto- Purchasing Director, Jeffrey Avery- Public Works Director:*

To consider, discuss, and take any necessary action regarding the *renewal* of the *Interlocal Agreement for Fleet Maintenance Services* with Medical Center Hospital System (MCH), and authorize the County Judge to sign all documents associated with this agenda item.

12. *Contract Renewal: Participating Entity Services Agreement SAVNS, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action regarding the *Fifth Contract Renewal Participating Entity Services Agreement*, contracted with Appriss Insights LLC, for the Statewide Automated Victim Notification Service (SAVNS), and authorize the County Judge to sign all documents associated with this agenda item.

13. *Contract Renewal: Title IV-E Legal, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action regarding the renewal of the *Ector County Title IV-E Legal Contract #HHS000285100001* with the Department for Family and Protective Services beginning October 1st, 2024, and authorize the County Judge to sign all documents associated with this agenda item.

14. *Kofile, Inc. Project Change Request Form, Mike Griffis- Sheriff, Clarissa Webster- District Clerk:*

To consider, discuss, and take any necessary action to approve the *Kofile, Inc. Project Change Request Form*, and authorize the County Judge to sign all documents associated with this agenda item; this will add a Tyler PSA fee of \$13,440.00 to the existing budget for the Kofile agreement, and said PSA consists of "Kofile image export for Sheriff's Office to include developing minimal IFL for future Jail/LE projects (ODY-40456)" and will serve as a pass-through for these expenses.

15. *Professional Services Agreement (PSA): Tyler Technologies, Inc. Data Conversion/DBA, Mike Griffis- Sheriff, Clarissa Webster- District Clerk:*

To consider, discuss, and take any necessary action to approve the *Professional Services Agreement (PSA)* with Tyler Technologies, Inc. for *Data Conversion/DBA* for the *Kofile Image Export* for the Sheriff's Office, and authorize the County Judge to sign all documents associated with this agenda item; the PSA will include developing minimal IFL for future Jail/LE projects (ODY-40456).

16. *Professional Services Agreement (PSA): Tyler Technologies, Inc. PaperGate/iDocket Documents, Clarissa Webster- District Clerk:*

To consider, discuss, and take any necessary action to approve the *Professional Services Agreement (PSA)* with Tyler Technologies, Inc. for uploading *PaperGate* documents and *iDocket* documents, and authorize the County Judge to sign all documents associated with this agenda item; reference ODY-347917 for completion of work related to 2015 P.O. #32567.

PERSONNEL REQUESTS

17. *Reappointment: 911 Emergency Communication District of Ector County Board, Mike Gardner- Commissioner, Pct. #1:*

To consider, discuss, and take any necessary action to reappoint Mike Gardner to the 911 Emergency Communication District of Ector County Board.

18. *Coliseum Concessions Manager, Aaron Martin- Coliseum Director:*

To consider, discuss, and take any necessary action to approve the job position creation, job description, salary range, and the posting of the position for the Concessions Manager at the Ector County Coliseum; the salary for this position will come from account 041- Coliseum Operating Fund.

19. *Coliseum Assistant Concessions Manager, Aaron Martin- Coliseum Director:*

To consider, discuss, and take any necessary action to approve the job position creation, job description, salary range, and the posting of the position for the Assistant Concessions Manager at the Ector County Coliseum; the salary for this position will come from account 041- Coliseum Operating Fund.

POLICIES/PROCEDURES

20. *Proposed Game Room Regulations, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action to publish a *public notice* and *schedule a hearing* on the *Takings Impact Assessment* and the *proposed County Game Room Regulations* for Ector County, Texas, as authorized by Chapter 234 of the Texas Local Government Code, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

PLANNING AND DEVELOPMENT

21. *Annexation, Eddie Landrum- Planning and Development Director:*

To consider, discuss, and take any necessary action regarding the *annexation* of real property, being a 24.50-acre tract located in the Southwest quarter of Section 39, Block 41, T-1-S, T & P RR Co. Survey, Ector County, Texas, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

BUDGET/FINANCIAL

22. *FY 2024-2025 Budget: 911 Emergency Communication District of Ector County, Mike Gardner- Commissioner, Pct. #1:*

To consider, discuss, and take any necessary action to approve the *911 Emergency Communication District of Ector County Budget* for *Fiscal Year 2024-2025*, and authorize the County Judge to sign all documents associated with this agenda item.

23. *Fiscal Year 2025 Budgets: Rural Law Enforcement Grant, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to approve the *Fiscal Year 2025 Fund 007 Budgets* for the District Attorney, Sheriff's Office, and Constable Precinct #4 funded by the Rural Law Enforcement Grant.

24. *2025 Coliseum Budget: In-House Concessions, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to approve the *Fiscal Year 2025 Coliseum Fund 041 Budget*, account #041-861- *Coliseum Concessions*.

25. *Budget Amendments- Funds 007 & 041, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to approve the budget amendments required for Fund 007 and Fund 041 for Fiscal Year 2025, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

26. *ARPA Funds, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to allocate the remaining ARPA funds, and authorize the County Judge to sign all documents associated with this agenda item.

27. *Financial Reports/Statements, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to approve the *Accounts Payable Fund Requirements Report* for October 8th, 2024, and review County financial statements and reports.

EXECUTIVE SESSION*28. Legal Matters, Shelby Rigtrup- Public Information Officer:*

To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.

29. Real Estate, Shelby Rigtrup- Public Information Officer:

To consider and discuss real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code.

30. Personnel Matters, Shelby Rigtrup- Public Information Officer:

To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.

ADJOURN

If necessary, following any closed or executive meeting, the Commissioners' Court will convene in open session to take any final action, decision, or vote on any matter deliberated in a closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.

If, during the course of the meeting covered by the notice, the Commissioners' Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners' Court on the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.

Posted on October 03, 2024
At 04:32 PM


A handwritten signature in blue ink that reads "Lorina Zavala". The signature is written in a cursive, flowing style.

Lorina Zavala, Chief Deputy
Ector County Clerk

The Ector County Commissioners' Court meetings are available to all persons regardless of disability. Individuals with disabilities who require special assistance should contact the Ector County Commissioners' Assistant at (432) 498-4000 or 1010 East 8th Street, Room 118, Odessa, Texas 79761 during normal business hours and at least one (1) business day in advance.

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X 

Dustin Fawcett
Ector County Judge

ATTEST:

X 

Jennifer Martin
County Clerk

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